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## How do I get a list of all the components of a certain type (boilers for example) from my site or complex?

Paul Paisley - 2020-08-28 - [Comments \(0\)](#) - [Frequently Asked Questions](#)

### Question:

How do I get a list of all the components of a certain type from my site or complex?

### Answer:

**Option 1:** Available to users with appropriate access: Go to the Inventory module and select the site or complex that you want to run the report against. Click on the Reports button on the content toolbar and chose the Custom option. Select Final 3 Report to get general component information, or Final 4 Report to get detailed component information, then run the report in the window. The resulting data can be exported to MS Excel, where you can filter on the component type to show only certain types of components.

The screenshot shows the BUILDER software interface. The 'Reports' menu is highlighted in the top toolbar. The 'Index Data' table is visible in the main pane, showing the following data:

Metric	Value
CI	65
FI	100
PI	75
FCI	100

**Option 2:** To view details of a specific section, drill down in the Inventory tree to the Section level (i.e. D302001 Boilers Gas...). After selecting this node, the right pane will change to the Boiler specific information. This pane has a tab titled "Section Details" with information collected from an ID plate such as mfg., serial number, etc.

Search by Name or Number...

Section Name: N/A      Equipment Category: A101001 WALL FOUNDATIONS  
Component Subtype: Foundation Wall

General Info    Section Details (1)    Condition Trend    Inspection History    Cost Modifiers    Attachments (0)    Section Attributes

+ Add new record      Refresh

Attachments	ID Number	Eq. Type	Eq. Make	Serial No.	Model	Capacity	Manufacturer	Warranty Company	Warranty Date
x 0	56456456	walls	MMM	234654231654	big wall	n/a	MMM	MMM	

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