How do I move buildings from one complex to another complex?

Paul Paisley - 2020-09-04 - Comments (0) - Frequently Asked Questions

Question:

How do I move buildings from one complex to another complex?

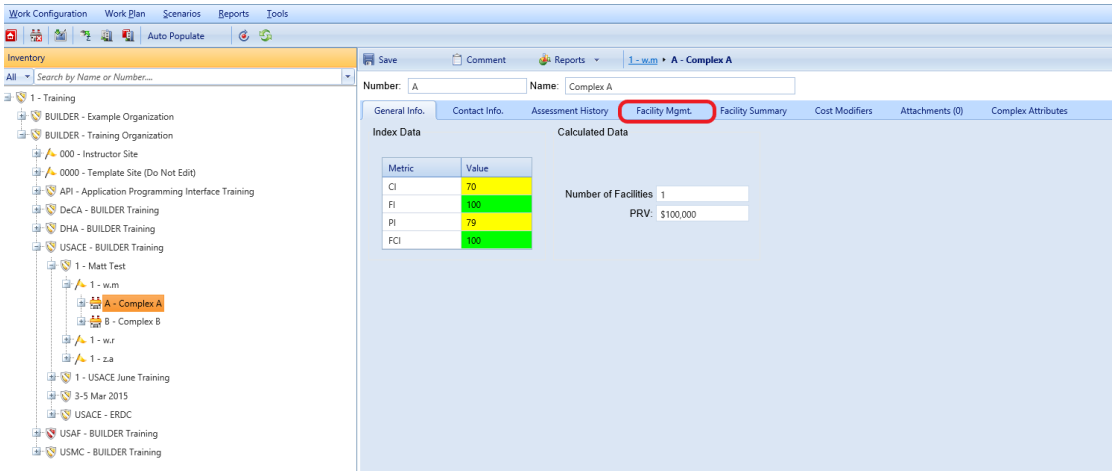
Answer:

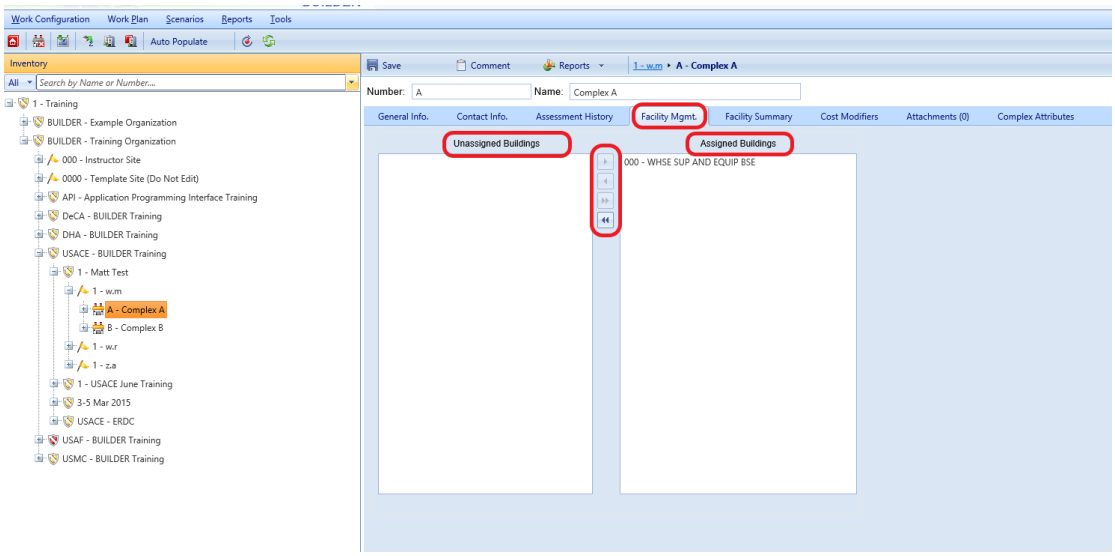
To move a building from a complex (you should have the Work Planner/Data Manger role):

Go to the complex where the building is located. Select the Facility Mgmt. tab and use the arrow to move the selected building from Assigned to Unassigned, then click SAVE.

The building is now located at the Site level. Now select the Complex where you want to move the building. Again, select the Facility Mgmt. tab and move the building from Unassigned to Assigned and click SAVE.

If you refresh your navigation tree or do CTRL-F5, then you will see the building is now in the complex.





- Tags
- Assigned
- Building
- Complex
- Facility
- Facility Mgmt
- Moving
- Unassigned